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01.06.2024

Chief Information Security Officer/ I/c (IT)
The Institute of Chartered Accountants of India
ICAI Bhawan, Indraprastha Marg,
P.B. No. 7100, New Delhi- 110002

WORKSHOP ON CYBER HYGIENE & SECURITY AT GOA

National Academy of Human Resource Development (NAHRD) was established to deliver competency-enhancing learning to officials of Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Banks, Insurance Companies, etc. We have organized large number of workshops in the past, which have been very well attended and appreciated by officials of various organizations across the country.

A workshop on **Cyber Hygiene & Security** is being organized by NAHRD from **22.09.2024 to 25.09.2024 at Goa.**

In an increasingly digital world, the role of Government Officers managing the various departments has expanded beyond traditional realms to encompass cyber hygiene and security. The government officers are entrusted with maintaining transparency, integrity and accountability within the financial and other transactions of the organizations. To effectively fulfill this role, they must also be well versed in cyber hygiene and security practices to safeguard sensitive information and prevent cyber threats. Cyber hygiene & Security refers to the practices and behaviors individuals and organizations adopt to ensure the health and security of their digital environment. Government Officers play a pivotal role in upholding cyber hygiene within their organizations. This workshop will provide a focus on the following issues:

- Widespread use of ICT including ERP
- Cyber Threat Landscape including Legal Framework: Information Technology Act 2000 and Digital Personal Data Protection Act, 2023
- Cyber Hygiene and Security & Secure Communication Practices
- Phishing Awareness and Email Security
- Safe Internet Browsing, Social Engineering, and Insider Threats
- Mobile Device Security
- Securing smartphones and tablets
- Role & Responsibilities of Chief Information Security Officer
- Digital Forensic Investigation and Role of CERT-In and other Agencies
- Reporting & Preserving Procedures in case of Cyber Crime
- Cyber Security Guidelines for Government Officers

The workshop will be organized on highly participative lines. The training methods will include lectures, group discussions, exercises, presentations, case studies, etc.

Faculty

Sh. B.G. Gupta is highly accomplished trainer and consultant with national and international experience in providing training and consultancy services in the field of IT applications in business and governance, monitoring and evaluation with more than 20 years' experience of commissioning and use of IT for MIS, Project Management and other management systems. He is having rich experience in providing consultancy and training services in e-Governance, Information Security, IT Applications in Business & Governance, DPR/RFP Preparation & Appraisals, Contract & SLA Management, Project Management, MIS, BPR/GPR, GIS, SCM/ERP, E-commerce to Governments, Private & public sector organizations in India and overseas. He has been invited as faculty for NISG, IIPA, NEGD organized Training Programs. He has conducted a number of workshops and is having huge experience on the present subject.

Mr. Amit Dubey is a renowned National Security Expert and a Crime Investigator on Cyber Forensics and Ethical Hacking to various Indian Investigating Agencies and Police Department. He has been invited by Indian Parliament to consult Parliamentary Standing Committee on Cyber Security issues. A Commonwealth UK, Chevening fellow and an alumnus of IIT Kharagpur, he has been awarded at many International Platforms including prestigious Golden Peacock Award. He is a regular faculty on Forensics Audit, Digital Data Protection, Cyber Security and other related subjects.

Ms. Khushbu Jain is a practicing advocate before the Supreme Court of India. She specializes in fraud matters and regularly conducts complex and high profile cases. She has particular expertise in advising clients who find themselves under active investigation by EOW, ED, SFIO and SEBI. Ms. Jain has been helping in capacity building by imparting skills to various government and international institutions in the field of Cyber and Technology related Crime Investigations. She has also been contributing to Maharashtra Cyber and Bombay Management Association in an advisory role.

Multiple workshops organized by NAHRD have been attended and appreciated by officers of organizations that includes but not limited to Ministry of Road Transport & Highways, Ministry of Commerce & Industry, Ministry of Agriculture, LIC of India, Reserve Bank of India, SEBI, Coal India Ltd., Engineers India Ltd, FSSAI, Tariff Authority of Major Ports, Indian Oil Ltd, BPCL, IITs, NITs, IIITs, IIMs, IHMs, NHPC, Bank of Baroda, SBI, Punjab National Bank, NABARD, DFCCIL, HUDCO, HAL, JNPT, Syndicate Bank, IDBI Bank, Quality Council of India, Telecom Regulatory Authority of India, Delhi University, Export-Inspection Council of India, Spices Board, Rail Land Development Authority, ONGC, Indian Space Research Organization, Directorate of Advertising & Visual Publicity, Border Security Force, GIC of India, EXIM Bank, Delhi Metro Rail Corporation, Mumbai Metro Rail Corporation, Election Commission of India, New India Assurance Co. Ltd., North Eastern Council, India Trade Promotion Organization, IREDA, Dredging Corporation of India Ltd., TIFAC, Wildlife Institute of India, Bharat Dynamics Ltd., Directorate General of Shipping, etc.

Participation Fee:

Single Occupancy- Rs. 69,000/- plus GST @ 18% per participant

Twin Sharing- Rs. 60,000/- plus GST @ 18% per participant

Non Residential- Rs. 40,000/- plus GST @ 18% per participant

The participation fee for residential participants covers the cost of accommodation, meals & study material of the participants. Spouse/ family members are welcome on additional all-inclusive nominal charges in case nomination of the participant is on single occupancy. Twin Sharing is available only in case even number of participants of same gender from same organization. The participation fee for non-residential participants covers the cost of lunch & study material

Venue: Resort Rio, Near Baga Beach Tambudki, Arpora, Goa 403518

Check In- 22.09.2024 (3:00 P.M.)

Check Out- 26.09.2024 (11:00 A.M.)

The workshop will commence at 9:30 A.M. on 23.09.2024 and will conclude at 5:30 P.M. on 25.09.2024. However, there will be an introductory session on 22.09.2024 after all participants have reported at the venue. In case of non-availability of rooms at Resort Rio as on date of nomination, arrangements for stay shall be made in another property.

Nominations may be sent through post/ email by providing participants' name, designation, contact number & e-mail ID along with cheque/DD in favor of National Academy of Human Resource Development payable at New Delhi. Please note that participation fee is to be paid at the time of nomination. Registration form can be obtained from our website. In case of payment through electronic mode, details are as under:

Name of the Beneficiary: **National Academy of Human Resource Development**

Bank: Kotak Mahindra Bank. A/c No. 8912179265. CA. IFSC Code. KKBK0004620

PAN: AAJFN7963N GSTIN: 07AAJFN7963N1ZF

For further information or clarification kindly contact:

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Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall still be payable. In case fees have already been paid, same shall be liable to be forfeited. Participants and their accompanying guests (if any) shall be required to fulfill requirements as required by competent authorities at points of boarding and arrival. NAHRD shall not be responsible for the same. In addition, NAHRD may also require participants and their accompanying guests to fulfill certain requirement(s) which will be conveyed one week before the workshop.

Limited seats available for the present workshop and hence the nominations will be accepted on first-come-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. Last date for accepting nominations is **06.09.2024**.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

Thanks & Regards



For NAHRD

In addition, we also request you to consider nominating officers for our other workshops (August 2024 to March 2025). Details are as under:

- **Organizational Development** from 05.08.2024 to 10.08.2024 at Singapore & Kuala Lumpur,
- **Right to Information Act** from 22.09.2024 to 25.09.2024 at Goa,
- **Prevention of Sexual Harassment of Women** from 22.09.2024 to 25.09.2024 at Goa,
- **Disciplinary Rules & Procedures** from 22.09.2024 to 25.09.2024 at Goa,
- **Handling of Court Cases** from 22.09.2024 to 25.09.2024 at Goa,
- **Goods & Services Tax (GST)** from 22.09.2024 to 25.09.2024 at Goa,
- **Indian Accounting Standards (Ind AS)** from 22.09.2024 to 25.09.2024 at Goa,
- **Contract Management & Dispute Resolution** from 22.09.2024 to 25.09.2024 at Goa,
- **Labour Laws & HR Compliances** from 22.09.2024 to 25.09.2024 at Goa,
- **GeM and Preventive Vigilance in Procurement** from 22.09.2024 to 25.09.2024 at Goa,
- **Effective Use of Artificial Intelligence** from 22.09.2024 to 25.09.2024 at Goa,
- **Cyber Hygiene & Security** from 22.09.2024 to 25.09.2024 at Goa,
- **Work Life Balance & Leadership Development** from 22.09.2024 to 25.09.2024 at Goa,
- **Recruitment Rules, Rosters, Reservation in Services and Cadre Review** from 22.09.2024 to 25.09.2024 at Goa,
- **Public Premises (Eviction of Unauthorised Occupants) Act, 1971** from 22.09.2024 to 25.09.2024 at Goa,
- **Effective Redressal of Public Grievances** from 22.09.2024 to 25.09.2024 at Goa,
- **Digital Personal Data Protection Act, 2023 and Privacy Compliance** from 22.09.2024 to 25.09.2024 at Goa,
- **Corporate Governance** from 13.11.2024 to 16.11.2024 at Goa,
- **Corporate Social Responsibility (CSR)** from 13.11.2024 to 16.11.2024 at Goa,
- **Insolvency & Bankruptcy Code (IBC)** from 13.11.2024 to 16.11.2024 at Goa,
- **Emotional Intelligence & Human Factors** from 13.11.2024 to 16.11.2024 at Goa,
- **Pay Fixation Rules** from 11.12.2024 to 14.12.2024 at Port Blair (A&N Islands),
- **Work Life Balance & Stress Management** from 11.12.2024 to 14.12.2024 at Port Blair,
- **Management of Training & Training of Trainers** from 11.12.2024 to 14.12.2024 at Port Blair (A&N Islands),
- **Rosters & Reservation in Services** from 11.12.2024 to 14.12.2024 at Port Blair,
- **Preventive Vigilance** from 11.12.2024 to 14.12.2024 at Port Blair (A&N Islands),

- **Right to Information Act** from 28.01.2025 to 29.01.2025 at New Delhi,
- **Prevention of Sexual Harassment of Women** from 28.01.2025 to 29.01.2025 at New Delhi,
- **Disciplinary Rules & Procedures** from 28.01.2025 to 29.01.2025 at New Delhi,
- **Rosters & Reservation in Services** from 28.01.2025 to 29.01.2025 at New Delhi,
- **Parliamentary Procedures, Questions & Assurances** from 28.01.2025 to 29.01.2025 at New Delhi,
- **Goods & Services Tax (GST)** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Audit, Accounting & Financial Management** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Indian Accounting Standards (Ind AS)** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Capacity Building Program for DDOs** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Handling of Court Cases** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Contract Management, Dispute Resolution and Arbitration** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Establishment Rules** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Public Premises (Eviction of Unauthorised Occupants) Act, 1971** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Public Procurement & GeM** from 05.02.2025 to 08.02.2025 at Puducherry,
- **Advance Excel & Data Analytics** from 19.02.2025 to 23.02.2025 at Jaisalmer (Rajasthan),
- **Cyber Hygiene & Security** from 19.02.2025 to 23.02.2025 at Jaisalmer (Rajasthan),
- **Effective Use of AI at Workplace** from 19.02.2025 to 23.02.2025 at Jaisalmer (Rajasthan),
- **Labour Laws & HR Compliances** from 19.02.2025 to 23.02.2025 at Jaisalmer (Rajasthan),
- **Work Life Balance & Leadership Development** from 19.02.2025 to 23.02.2025 at Jaisalmer (Rajasthan),
- **Empowering Trade Union Leaders** from 19.02.2025 to 23.02.2025 at Jaisalmer (Rajasthan),
- **Capacity Building Program, for Executive Secretaries, Assistants & Stenographers** from 19.02.2025 to 23.02.2025 at Jaisalmer (Rajasthan) and
- **Good Governance & Leadership in Public Sector** from 03.03.2025 to 09.03.2025 at Australia.

You are kindly requested to refer to the detailed brochure of these workshops for detailed information. The brochures are available on our website (www.nahrd.in)